

Name of Organisation: **DAS ACADEMY LTD.**
 UEN No: **201003689Z**
 Preview Governance Evaluation Checklist Submission for the period Apr 2017 - Mar 2018

S/No.	Code Description	Code ID	Compliance	Please provide explanation if your charity is unable to comply with the Code guidelines, or if the guidelines are non-applicable.
BOARD GOVERNANCE				
1	Are there Board members holding staff appointments?	(Skip questions 2 and 3 if "No")	No	The Board of Governance of DAS Academy Ltd refers to the Executive Committee of its parent company, Dyslexia Association of Singapore.
4	There is a maximum term limit of four consecutive years for the Treasurer position (or equivalent, e.g. Finance Committee Chairman).	1.1.6	Complied	
5	There are Board committees (or designated Board members) with documented terms of reference.	1.2.1	Complied	
6	The Board meets regularly with a quorum of at least one-third or at least three members, whichever is greater (or as required by the governing instrument).	1.3.1	Complied	
CONFLICT OF INTEREST				
7	There are documented procedures for Board members and staff to declare actual or potential conflicts of interest to the Board.	2.1	Complied	
8	No Board member or staff is involved in setting his or her own remuneration.	2.2	Complied	
9	Board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied	
STRATEGIC PLANNING				
10	The Board reviews and approves the vision and mission of the charity. They are documented and communicated to its members and the public.	3.1.1	Complied	
HUMAN RESOURCE MANAGEMENT				
11	The Board approves documented human resource policies for staff.	5.1	Complied	
FINANCIAL MANAGEMENT AND CONTROLS				
12	The Board ensures internal control systems for financial matters are in place with documented procedures.	6.1.2	Complied	
13	The Board ensures reviews on the charity's controls, processes, key programmes and events.	6.1.3	Complied	
14	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure.	6.2.1	Complied	
15	The charity discloses its reserves policy in the annual report.	6.4.1	Complied	Disclosed as part of the DAS Group annual report.

S/No.	Code Description	Code ID	Compliance	Please provide explanation if your charity is unable to comply with the Code guidelines, or if the guidelines are non-applicable.
16	Does the charity invest its reserves?	(Skip question 17 if "No")	No	
FUNDRAISING PRACTICES				
18	Donations collected are properly recorded and promptly deposited by the charity.	7.2.2	Not Applicable	There were no donations collected during the financial year
DISCLOSURE AND TRANSPARENCY				
19	The charity makes available to its stakeholders an annual report that includes information on its programmes, activities, audited financial statements, Board members and executive management.	8.1	Complied	
PUBLIC IMAGE				
20	The charity accurately portrays its image to its members, donors and the public.	9.1	Complied	